

Dear Parent/Guardian and Garaway Student,

We are approaching our state testing week and I want to update everyone on our bell schedule and expectations for those affected days and times. Given we have grades 7-12 in one building and we have multiple middle school students taking high school classes, we must keep all grade levels on the same bell schedule. During testing, we will be operating under two different bell schedules depending on the test given; however, busses will run on a normal schedule everyday throughout our testing window. In order to eliminate any confusion, I will map out our schedule, to my best ability, in the descriptions below.

During these testing days, it is very important for our transitions from class to class are quiet. While in the halls, please try to limit talking to each other and try to close your lockers as quietly as possible. Students will be notified of their testing rooms on Wednesday, Thursday, and Friday of this week and they will also be posted in the offices and on our website ([www.garaway.org](http://www.garaway.org)).

### **Monday, April 16th and Tuesday, April 17th - Operating on a 2 Hour Delay Bell Schedule**

- **Test Given** - ELA
- **Grades Tested** - 7th, 8th, 9th, 10th
- **Grades NOT Tested** - 11th and 12th
- **Students Testing**
  - Arrive by 7:25 and report to your assigned testing room
  - Begin testing at 7:45
  - Testing will end at 9:25
  - After testing period ends, report to your first period class
- **Non-Testing Students w/ Own Transportation**
  - Be at school at 9:25 and report to your first period class
- **Non-Testing Students Riding Busses**
  - Report to cafeteria where you will be in study hall while students are testing
  - At 9:25 you will be dismissed and should report to your first period class.

### **Wednesday, April 18th - Operating on a Regular Bell Schedule**

- **Test Given** - Social Studies
- **Courses Tested** - American History and American Government
- **Courses NOT Tested** - If you are not taking American History or Government, you do not have a test this day
- **Students Testing**
  - Arrive by 7:25 and report to your assigned testing room
  - Begin testing at 7:45
  - Testing will end at 9:25

- After every student in your testing room is done with testing, report to the appropriate room on your individual class schedule based on the time and bell schedule (Ex. If it is 9:08 when everyone finishes, students will report to 3rd period)
- **Non-Testing Students w/ Own Transportation or Riding Busses**
  - Arrive at school as normal and report to your first period class
  - Middle School students report to Middle School Gym as usual

### **Monday, April 23rd - Operating on a Regular Bell Schedule**

- **Test Given** - Science
- **Courses Tested** - 8th Grade Science and Biology
- **Courses NOT Tested** - If you are not taking 8th Grade Science or Biology I, you do not have a test this day
- **Students Testing**
  - Arrive by 7:25 and report to your assigned testing room
  - Begin testing at 7:45
  - Testing will end at 9:25
  - After every student in your testing room is done with testing, report to the appropriate room on your individual class schedule based on the time and bell schedule (Ex. If it is 8:30 when everyone finishes, students will report to 2nd period)
- **Non-Testing Students w/ Own Transportation or Riding Busses**
  - Arrive at school as normal and report to your first period class
  - Middle School students, NOT Testing, report to Middle School Gym as usual

### **Tuesday, April 24th and Wednesday, April 25th - Operating on a 2 Hour Delay Bell Schedule**

- **Test Given** - Math
- **Grades Tested** - 7th, 8th, Algebra, Geometry
- **Grades NOT Tested** - Any student high school student NOT taking Algebra or Geometry
- **Students Testing**
  - Arrive by 7:25 and report to your assigned testing room
  - Begin testing at 7:45
  - Testing will end at 9:25
  - After testing period ends, report to your first period class
- **Non-Testing Students w/ Own Transportation**
  - Be at school at 9:25 and report to your first period class
- **Non-Testing Students Riding Busses**
  - Report to cafeteria where you will be in study hall while students are testing
  - At 9:25 you will be dismissed, at that time report to your first period class

Thursday, April 19th and Friday, April 20th as well as Thursday, April 26th and Friday, April 27th will be our testing make-up days. Selected students will be notified of make-up exams this week and which make-up days they will be testing.

Students participating in the New York Trip next week will need to make sure they are all present for testing on Monday, April 16th and Tuesday, April 17th as they will not have the opportunity to make-up the ELA exams when they return. If a student on that trip is not going to be here Monday or Tuesday, that student must take the ELA test on Friday, April 13th. In addition, those students leaving on that trip will take the Social Studies test during 4th and 5th periods on April 17th. Testing arrangements have already been made for those students; however, I want to make sure there is not any confusion with these expectations.

If parents or students have any questions, please contact me via email ([rtaggart@garaway.org](mailto:rtaggart@garaway.org)), by phone 330.852.4292, or stop in the main office.

Together in Education,

Ryan Taggart  
Garaway 7-12 Principal